



Crystal Brook Primary School

Governing Council

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Chairperson: Ms Anne Franks

Agenda for the AGM held on Wednesday 25th February 2015 at 7.00 pm in the Library

1. Welcome and Apologies

Present: Julie Rackham (Chair), Nathan Arbon, David Tilbrook, Sam Wurst, Kylie Sawley, Jo Wilsdon, Anne Franks, Anita Hook, Julie Gambling, Karena Wilson, Stephen Duffield, Jo Piggett, Brooke Hodgson, Jocelyn Thomas.

Apologies: Mel Baak, Emma Grossman, Monika Jackson, Lesley Nitschke, Gabby Combe, Jacqui Merkel.

- ✚ Anne Franks has notified everyone that every member of the Governing Council must have a DECD Police Check before they can vote on Governing Council. All members either have or are in the process of getting their clearance now.

2. Confirmation of minutes of previous meeting

- a. Previous minutes were read by Julie Rackham. Moved by Brooke Hodgson, seconded by Stephen Duffield, all in favour.

3. Business arising from previous minutes

- a. None

4. Correspondence

- a. Card from Jo Piggett thanking Governing Council for allowing her to be the Community Representative on Governing Council for the past 6 years. Governing Council sincerely thanks Jo for her wonderful commitment to Crystal Brook Primary School. Jo would like to encourage a new person to take on this role and so Governing Council sincerely Thanks Jo for her long running contribution to Governing Council.

5. Presentation of Annual Report

- a. Presented by Anne Franks, Please see **Attachment A**

6. Presentation of Governing Council Report

- a. Presented by Anne Franks, Please see **Attachment A**

7. Election of new Governing Council Members

Anne would like to Thank all outgoing members for their contributions to Governing Council.

a. Members completing their term:

- i. Stephen Duffield (Treasurer), Monika Jackson, Emma Grossman, Brooke Hodgson (Secretary) have finished their two year terms.
- ii. Janet Redden and Jocelyn Venning have finished their fill in position for Bill Clarke.
- iii. Gabby Combe, Jacqui Merkel and Jo Piggett are finishing their roles as Parent Club Rep, Kindy Rep and Community Rep respectively.

b. Members continuing their term: Mel Baak, Jo Wilsdon, Julie Rackham, Kylie Sawley

c. Nominations Received: There are 4 two term positions vacant and 1 one year term to replace Stephen Duffield to fill.

- i. 4 Nominations have been received and accepted, Governing Council welcomes Sam Wurst, Anita Hook, Nathan Arbon and Jocelyn Venning. No voting required.
- ii. 1 Nomination has been received to fill the 1 year position and Governing Council welcomes back Brooke Hodgson for this position.
- iii. Sam Wurst was nominated by Julie Rackham, seconded by Kylie Sawley
- iv. Anita Hook was nominated by Julie Gambling, Seconded by Jo Wilsdon
- v. Nathan Arbon was nominated by Brooke Hodgson, seconded by Anita Hook
- vi. Jocelyn Venning was nominated by Julie Gambling, seconded by Jo Wilsdon.

d. Staff Representative – Rolling Representative

e. Kindy Representative – Rolling Representative

f. Parent Club Representative – Lesley Nitschke

g. Community Representative - Julie Rackham nominated David Tilbrook, seconded by Stephen Duffield.

8. Positions to be filled within Governing Council:

a. Chairperson

- i. No nominations from the floor, Mel Baak nominated by Jo Wilsdon seconded by Julie Rackham, all in favour

b. Vice Chairperson

- i. Brooke Hodgson nominated Julie Rackham, seconded by Kylie Sawley all in favour. Vice President has expressed her desire to step up and help the Chairperson this year where needed.

c. Secretary

- i. Stephen Duffield nominated Brooke Hodgson, seconded by Julie Rackham, all in favour. This is a one year term only.

d. Treasurer

- i. Stephen Duffield nominated Jocelyn Thomas, seconded by Anne Franks all in favour.

9. Any Other Business

10. Next Meeting Date Meeting closed at 8pm, next meeting to be held Week 3, Term 1 2016.

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