



# Crystal Brook Primary School

## Governing Council

Mitchell St  
Crystal Brook  
Ph: 8636 2134  
Fax: 8636 2311  
e-mail: [dl.0111.info@schools.sa.edu.au](mailto:dl.0111.info@schools.sa.edu.au)

Chairperson: Anita Hook

### Minutes for the Meeting Wednesday 17<sup>th</sup> May 2017, 7pm

#### 1. Welcome and Apologies

**Present:** Mel Baak, Anne Franks, Jodie Zwar, Anita Hook, Sam Wurst, Kirsty Nicolson, Olivia Alpe, Roger Crouch, Jocelyn Thomas

**Apologies:** Kerstin Marshall, Scott Wilson, Emma Grossman, David Tilbrook

#### 2. Confirmation of minutes of previous meeting

Kirsty Moved, Anita 2nded

#### 3. Business arising from previous minutes

- a. **Road Safety Issues** – Letters have been sent off to the DPTI and Council. DPTI are not going to pursue or reply to the letter because it is a council road and has nothing to do with them. To look at sending another letter from the governing council to the council about the verbal refusal and to try and get them to help.
- b. **OHSC** – Still moving along nicely. The Agreement for “Provision of an Out Of School Hours Care (OSHC) Service to Crystal Brook Primary School (RFQ – 00358/17” has arrived and has been signed off and stamped with our Common Seal by the Governing Council Chairperson Anita Hook, it has been sent back to go to the Minister. Looking like all will still be going ahead for a Term 3 start.
- c. **Debt collector for the dance** – Had an email from the collectors and have not been successful. Were asked if they still wanted to pursue. The process will be continuing

#### 4. Correspondence

**IN:** Parents Say magazine from SAASPC

**OUT:** Two letters sent out to both DPTI and council regarding the road issues around the school.

#### 5. SRC Report

NA

#### 6. Principal's Report

Delivered by Anne, see attached report.

#### 7. Financial Report

Delivered by Anne

12.3% is the bottom line for the budget

Budget for Approval – On behalf of the treasurer Anne would like have governing council approve the budget for 2017. Jocelyn Thomas moved and Olivia Alpe 2nded.

#### **8. Education Committee Report**

Delivered by Anne Franks

School Bus Behaviour Procedure, Student Reporting Procedure, Homework Procedure and Debt Collection Procedure would be looked at with small changes. They will be scanned to all members for ratification next meeting

#### **9. Staff Report**

Delivered by Jodie Zwar, see attached report

#### **10. Grounds/Building Report**

Covered in Principals report with nothing new to add

#### **11. Kindy Report**

Delivered by Olivia Alpe – see attached report.

#### **12. Parent Club Report**

Delivered by Olivia Alpe

- Query about the condition and need for a high jump mat as requested by Anne Franks for the Parent Club to purchase a new one – Needs to be replaced soon as it is close to its end of life
- Query about the Parent Club purchasing iPads – A lot of the older ones are unsupported and no longer update and they are used considerably in classes so therefore parent club are not required to purchase anymore as iPads have been added to the IT budget from this point.
- Query about Sports Equipment – Parent club would like to know about purchasing sports equipment so students can stop bringing in gear from home and this equipment will be specifically for borrowing during breaks. This request will be sent to SRC committee where they will decide on what type of equipment they may like to see in their school.

#### **13. Pastoral Support Worker Report**

NA

#### **14. Round Table / Any other business**

- Kathleen Hoare, Principal of Gladstone High School, gave a presentation promoting Gladstone High School, see attached slideshow.

#### **15. Next Meeting Date:** 21<sup>st</sup> June, 7pm

**Meeting closed at: 8.30pm**