



Crystal Brook Primary School

Governing Council

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Chairperson: Anita Hook

Minutes of the Meeting Wednesday 21st June 2017, 7pm

1. Welcome and Apologies

Present: Anita Hook, Emma Grossman, Ingrid Comber, David Tilbrook, Jocelyn Thomas, Roger Crouch, Kirsty Nicolson, Kirsten Marshall, Olivia Alpe, Anne Franks

Apologies: Sam Wurst, Mel Baak

2. Confirmation of minutes of previous meeting – moved and passed

3. Business arising from previous minutes

- a. Road Safety Issues – still awaiting visit from Katherine Johnson Port Pirie Regional Council – a letter to Council to be written saying Department of Infrastructure and Transport unable to help in any way and what support can Council give to ensure our students and Kindy families have safe access to the site from Mais Terrace.
- b. OHSC – to be moved to an agenda item
- c. Debt collector for the dance – no payments as yet but still pursuing

4. Correspondence

IN: Minister Susan Close – re funding for schools

School Post

Parent Say

OUT:

5. SRC Report – Lucy Grossman present SRC report

6. Principal's Report – as tabled – information about the time that staff are investing to ensure comprehensive reports go home to families which meet DECD guidelines – Anne commended her staff

7. Financial Report - as tabled / discussion re Treasurer position as Emma Grossman is now a member of staff, Jocelyn Thomas nominated and seconded, elected as Treasurer, Emma able to stay on Finance Committee. We have \$39,765 less in Grants less than expected due to different numbers in year levels, Early Career Teacher Grant of \$4,150 as per April RES. Moved and seconded that debts of \$1,335.75 from 2016 and \$3,727 from 2017 be sent to the debt collectors – passed. We are still pursuing the debt from the Dance hire from 2016 with private debt collectors. The new DECD Data Dash board shows RES spending slightly ahead and staffing expenditure a little lower than calculated at this time.

A Caring Place To Learn

- 8. Education Committee Report** – Procedures approved – as per Education Committee recommendations – Homework, School Bus Behaviour, Narridy and Merriton Bus Use, Debt Collection.
 - 9. Staff Report** - as tabled by Ingrid Combe –discussion about information.
 - 10. Grounds/Building Report** - Sensory Garden needs to be revisited and some replanting, shade for sandpit still coming.
 - 11. Kindy Report** - as report presented by Liv Alpe – Yard upgrade progressing, Bowman Park visits very successful – links to Numeracy and Literacy indicators, STEM Play inquiry, learning dispositions and growth mindset. Nature Play SA visited and an Obstacle-a-thon to be held with Room 1 from the school taking part.
 - 12. Parent Club Report** - Meeting held this afternoon, declined High Jump mat, defibrillator package to be purchased (plaque to be purchased by school to acknowledge Parent Club), Sport shed equipment to be purchased for use of students at breaks, lunch day on last Tuesday – spaghetti lunch – free, asking that Parent Club be promoted in transition meetings and with new enrolments. Anne to check to see where the enquiries about new shades are at.
 - 13. Out of Hours School Care (OHSC)** – OSHC Advisory Committee document as sent – information that Elected Governing Council Representative and Parent of child attending OSHC service may be the same person. Olivia Alpe and Anita Hook to be Governing Council Representative, Anne to approach Elisa Westdorp about Parent of child attending and canvas for another person for this category. Happy Haven on track with information sessions and work with site to begin at the beginning of Term 3, holiday care and Student Free Day care will be available.
 - 14. Pastoral Support Worker Report** – none tabled
 - 15. Round Table / Any other business**
 - Three Student Free Days approved: Monday 4th September – Partnership Learning Design, Assessment with moderation, Monday 16th October- Site planning for student learning using NAPLAN, Running Records, Brightpath Writing and PAT results, Friday 17th November- review of Site Improvement Plan using data across the site and planning for 2018 – moved, seconded and passed.
 - Broken shades to be donated to the Swimming Club to see if they can be made into one shade and left over undamaged pieces used for spares.
 - 16. Next Meeting Date:** 9th August, 7pm
- Meeting closed at: 8:25**