



# Crystal Brook Primary School

## Governing Council

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Chairperson: Anita Hook

### Minutes for the Meeting Wednesday 22nd March 2017, 7pm

#### 1. Welcome and Apologies

**Present:** Emma Grossman, Sam Wurst, Anita Hook, Olivia Alpe, Kerstin Marshall, Roger Crouch, Anne Franks, David Tilbrook, Kirsty Nicholson

**Apologies:** Mel Baak, Scott Wilson, Gabrielle Crouch

#### 2. Confirmation of minutes of previous meeting

- Edit made: Chairperson changed to Anita Hook – Sam

Moved by David Tilbrook, 2nded by Kerstin Marshall

#### 3. Business arising from previous minutes

- a. Road Safety Issues – Draft letter for the road issues around the school hasn't been sent as of yet but has been handed to Anita Hook for final read through before it is sent out to Department of Regional Transport and Infrastructure and Regional Council in Pirie. Consider an amendment for extending the bus lane.
- b. OHSC – Timelines have been very tight but the team have been fantastic in reaching them in time. They are happy they they've had tendors apply and hoping to sign off on one by the 28<sup>th</sup> of March. Looking like they are on track to start at the beginning of term 3. After it is signed off a committee will need to be set up to govern/oversee the OSCH. Police checks will only be needed if they have direct contact with the site.
- c. Debt collector for the dance – haven't got much more information as at this time but they contract has been sent out.

#### 4. Correspondence

**IN:** SAASSO School Post magazine – distributed to members

**OUT:**

#### 5. SRC Report

Delivered by Tom Fox – representative for SRC

See attached report

#### 6. Principal's Report

Delivered by Anne Franks – see attached report

Snakes have been sighted and dispatched but a close eye is being kept out.

Undercover agent from Clare is coming in to look at the shade for the sandpit.

*A Caring Place To Learn*

## **7. Financial Report**

Delivered by Anne Franks

Debt collection procedure was looked over and an amendment has been made to the policy to include external debt collection

The period 13 balance sheet and profit and loss were delivered and the governing council report for period 13.

## **8. Education Committee Report**

Apologies from Anne Franks – nothing to report

## **9. Staff Report**

Delivered by Anne Franks – see attached report

## **10. Grounds/Building Report**

Delivered by David Tilbrook

Had a look around the school and their focus this year is around the sandpit, getting the shade done and getting the sensory garden completed. Talking about more seating around and within the sensory garden – requested that seats don't impede in the walkways and are in shade. Inspect the cut down pine tree uses – log seating possibility.

Parent approached David Tilbrook about what Parent Club are supplying to the new asphalt area – paying for the nets, posts and line marking. Parent was concerned about parent club spending money on assets to the school and non-learning products. The money to repair wouldn't stretch that far and money was going to be found but parent club offered.

## **11. Kindy Report**

Delivered by Olivia Alpe – see attached report

23 students enrolled with a possibility of another starter, looking at 22 school starters at this point. Need to start looking at bus routes for school starters next years

## **12. Parent Club Report**

Delivered by Kerstin Marshall – no meeting yet will give a report next meeting

## **13. Pastoral Support Worker Report**

Delivered by Anne Franks - see attached report

## **14. Round Table / Any other business**

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- a. Student Free Day, Term 2, Week 6, Friday 9<sup>th</sup> June for Upper Mid North Partnership – Anne moves that Governing Council accept, 2nded Kirsty Nicholson, all accepted, carried
- b. Governing Council Members Police Checks – covered in the OHSC and will be looked into to confirm this.

**15. Next Meeting Date:** 17<sup>th</sup> May, 7pm

**Meeting closed at:** 8.15pm