



School Bus Behaviour Procedure

Expectations

- It is the right of all school bus travellers to have the safest possible service provided.
- The driver will treat all students respectfully and in turn will be treated respectfully by all students.
- It is the responsibility of all bus users to ensure that the driver is able to perform his/her duties free from distraction and worry about the conduct of passengers.

Code of Behaviour on Buses – bus users should:

- enter and leave the bus in an orderly manner.
- remain in their seat at all times.
- not interfere with, or annoy other passengers or the driver.
- talk at normal classroom level.
- should not use abusive language.
- not throw anything, either inside or outside of the bus.
- not eat at all on the buses (DECD transport policy), students may drink water with permission from the bus driver on hot days.
- wear seat belts at all times from the time of getting on the bus to the time of getting off.
- use booster seat provided in accordance with State regulations.
- sit in designated seats when allocated.

Reporting Incidents of Grievances

The driver is responsible for managing behaviour on the bus. It is expected that minor breaches of the rules will be addressed. The driver will report serious breaches of these rules, and any incident or concern that interferes with the safe operation of the bus, to the Principal. Students cannot be allowed to distract the driver or endanger other passengers.

Discipline Procedure /Consequences

The school principal will investigate any reported issue and if it is substantiated the following procedure will be used.

<i>Step 1 - 1st Incident -</i>	<i>Formal warning and an agreement made to cooperate with the driver (parents/caregivers will be notified about this incident)</i>
<i>Step 2 - 2nd Incident -</i>	<i>3 day suspension from bus travel</i>
<i>Step 3 - 3rd Incident -</i>	<i>1 week suspension from bus travel</i>
<i>Step 4 - 4th Incident -</i>	<i>1 month suspension from bus travel</i>

At the second and subsequent incidents parents/caregivers will be contacted by phone and the suspension is effective from the time of contact (or from the following school day).

In the case of a serious breach of the rules, Step 1 and/or Step 2, and/or Step 3 may be omitted after consultation with parents/carers

After 10 weeks of appropriate behaviour, students are no longer involved in the procedure ie they have a "clean sheet".