POLICY NO 2

EXPECTATIONS:
• It is the right of all school bus travellers to have the safest possible service provided.
• The driver will treat all students respectfully and in turn will be treated respectfully by all students.
• It is the responsibility of all bus users to ensure that the driver is able to perform his/her duties free from distraction and worry about the conduct of passengers.

CODE OF BEHAVIOUR ON BUSES - bus users should:
1. enter and leave the bus in an orderly manner.
2. remain in your seat at all times.
3. do not interfere with, or annoy other passengers or the driver.
4. talk at normal classroom level.
5. no abusive language.
6. no throwing anything, both inside or outside of the bus.
7. no eating or drinking unless you have permission from the bus driver.
8. wear seat belts (if fitted) at all times from the time of getting on the bus to the time of getting off.

REPORTING INCIDENTS OR GRIEVANCES
The driver is responsible for managing behaviour on the bus. It is expected that minor breaches of the rules will be addressed. The driver will report serious breaches of these rules, and any incident or concern that interferes with the safe operation of the bus, to the Principal. Students cannot be allowed to distract the driver or endanger other passengers.

DISCIPLINE PROCEDURE/CONSEQUENCES
The school principal will investigate any reported issue and if it is substantiated the following procedure will be used.

    Step 1 - 1st Incident - Formal warning and an agreement made to cooperate with the driver (parents/caregivers will be notified about this incident)
    Step 2 - 2nd Incident - 3 day suspension from bus travel
    Step 3 - 3rd Incident - 1 week suspension from bus travel
    Step 4 - 4th Incident - 1 month suspension from bus travel

At the second and subsequent incidents parents/caregivers will be contacted by phone and the suspension is effective from the time of contact (or from the following school day). In the case of a serious breach of the rules, Step 1 and/or Step 2, and/or Step 3 may be omitted after consultation with parents/carers

After 10 weeks of appropriate behaviour, students are no longer involved in the procedure ie they have a “clean sheet”.

Reviewed 2nd May 2010

Endorsed by Governing Council 9th June 2010